



**Toll Free RespOrg Form/ Letter of Authority**

**Phone: (800) 499-5912**

**Fax: (888) 311-4202**

The undersigned Customer hereby appoints "UniTel" (UZLO1) to act as its authorized agent for all matters pertaining to the toll free number(s) listed below. This agency includes, without limitation, the ordering or rearrangement of service assignment of primary carrier service requests, disconnection of service and other requests as deemed necessary by UniTel to implement the toll free services ordered from UniTel.

**REQUESTING CHANGE OF RESPORG TO: UZLO1**

Toll Free Number(s) to Transfer:

Terminating/Ring-to number(s):

Product Code/Rate:

Five rows of horizontal lines for entering Toll Free Number(s), Terminating/Ring-to number(s), and Product Code/Rate.

Uni-Tel Account: \_\_\_\_\_ MTN: ( ) - \_\_\_\_\_

**Customer Information**

\_\_\_\_\_  
Billing Name

\_\_\_\_\_  
Authorized Contact Name

\_\_\_\_\_  
Street Address

( ) -  
\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
City

\_\_\_\_\_  
Email Address\*\*

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
FIN (business) / DOB (residential)

**Paperless Billing**

- Receive invoice online via EMAIL, and no longer receive invoice via US MAIL  Yes
- Customer agrees to receive notices regarding the account electronically to the email address of record\*\*

**Authorizations**

Customer shall be billed on a monthly basis. Customer shall pay the invoice by the due date stated on said invoice. If payment is not received by the due date customer shall pay a late fee in the amount of five dollars (\$5.00) per month or the maximum lawful rate under applicable state law. A \$0.79 toll free fee may apply to each number. A \$2.99 service fee will be charged to accounts that fall below twenty dollars (\$20.00) in current usage in any given month, unless Customer selects Paperless Statement/E-billing invoice option in which case this fee will be reduced to \$1.99. A twenty-five dollar (\$25.00) fee will be charged to accounts whose service is disconnected for non-payment, or whose balance becomes 60 days past due. All calls received on a toll free number are the responsibility of the Customer and not the Company. UniTel reserves the right to designate or assign this service agreement to any subsequent providers or to any other carriers providing service and changing underlying carriers. I have read and understand this Letter of Authority. I am at least eighteen years of age and legally authorized to change telephone companies for services to the telephone number(s) listed above.

\_\_\_\_\_  
Authorized Signature - Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agent ID